

ELN Self-Assessment Tool: Questionnaire TEO-O-1 – Outcomes – Organisational/Unit level



Judgement scales for each 'good practice' indicator: N/A = Not applicable; D/K = We don't know; 1 = We are not doing this yet; 2 = We have started on this but there are still significant improvements to be made; 3 = We are doing this well; there are minor improvements to be made; 4 = We are doing this very well.
L&N = Literacy and Numeracy

Topic	Good practice indicators	Prompting questions	Judgement					
			N/A	D/K	1	2	3	4
Setting the benchmarks for L&N learner outcomes *	The organisation has documented objectives and benchmarks for L&N learner outcomes at organisational as well as programme level.*	What are the organisation's objectives and benchmarks for L&N learner outcomes? What are each programme's objectives and benchmarks for L&N learner outcomes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Programme and organisational objectives and benchmarks for L&N learner outcomes are all aligned and contribute to achieving the organisation's aim for L&N.*	How well are programme and organisational objectives and benchmarks for L&N learner outcomes aligned? How well have they been designed to contribute to achieving the organisation's aim for L&N.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The organisational and programme benchmarks for L&N learner outcomes are known to all programme staff.	How well do all programme staff know and understand the organisational and programme benchmarks for L&N learner outcomes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeting the benchmarks for L&N learner outcomes *	The organisation has a valid, consistent and transparent system in place to measure whether the benchmarks for L&N learner outcomes have been met.	If the organisation and each programme have documented benchmarks for L&N learner outcomes, does the organisation have a system in place to measure learners' L&N proficiencies and practices against these benchmarks? How valid, consistent and transparent is the organisation's measurement of learners' L&N proficiencies and practices against the benchmarks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The organisation's and each programme's benchmarks for L&N learner outcomes are being met.	If the organisation and each programme have documented benchmarks for L&N learner outcomes, how well are the organisation's and individual programmes' benchmarks met? How well are the organisation and each individual programme improving towards meeting their benchmarks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Strengths of the organisation in regard to Setting and Meeting the Benchmarks for L&N Learner Outcomes, and evidence for these

Critical Actions to be taken in the organisation in regard to Setting and Meeting the Benchmarks for L&N Learner Outcomes:

Topic	Good practice indicators	Prompting questions	Judgement					
			N/A	D/K	1	2	3	4
Value of L&N learner outcomes for stakeholders	L&N learner outcomes improve learners' lives, which may include their: ability to achieve their goals and aspirations; well-being; whānau; employment and career opportunities; attitude and behaviour; ability to complete qualifications.	What is the value of L&N learner outcomes for learners across the organisation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	L&N learner outcomes contribute positively to employers' businesses.	What is the value of L&N learner outcomes for employers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	L&N learner outcomes contribute positively to learners' abilities to succeed in higher level study.	What is the value of L&N learner outcomes for learner success in higher level programmes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	L&N learner outcomes contribute positively to the well-being of their whānau and the community.	What is the value of L&N learner outcomes for whānau and the community?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	L&N learner outcomes contribute positively to other key stakeholders.	Who are the other key stakeholders, if any? What is the value of L&N learner outcomes for these stakeholders?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Strengths of the organisation in regard to Value of L&N Learner Outcomes for Stakeholders, and evidence for these:

Click here to enter text.

Critical Actions to be taken in the organisation in regard to Value of L&N Learner Outcomes for Stakeholders:

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Name organisational unit (if applicable):

Date completed:

***A guide on setting organisational and programme objectives and benchmarks for L&N learner outcomes is found at:**

<http://tec.govt.nz/assets/Publications-and-others/Enhancing-adult-literacy-numeracy-implementation-strategy-through-data-driven-decision-making-framework.pdf> and

<http://tec.govt.nz/assets/Forms-templates-and-guides/Enhancing-adult-literacy-numeracy-implementation-strategy-through-data-driven-decision-making-user-guide.pdf>