**ELN Self-Assessment Tool: Questionnaire TEO-O-9 – Quality of Self-Assessment – *Organisational/Unit level***

**Judgement scales for each ‘good practice’ indicator**: N/A = Not applicable; D/K = We don’t know; 1 = We are not doing this yet; 2 = We have started on this but there are still

significant improvements to be made; 3 = We are doing this well; there are minor improvements to be made; 4 = We are doing this very well.

**L&N = Literacy and Numeracy**

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic**  | **Good practice indicators** | **Prompting questions**  | **Judgement** |
| **N/A** | **D/K** | **1** | **2** | **3** | **4** |
| **Self-Assessment** | The organisation systematically collects valid and reliable evidence of the effectiveness of embedded L&N. | How well does the organisation collect evidence of the outcomes and value of embedded L&N for learners and other stakeholders?How well do staff take responsibility for contributing to the evidence? | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Embedded L&N are integral to the organisation’s self-assessment framework and process. | How well are L&N embedded in the organisation’s self-assessment framework and process? | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| All people in the organisation who have a role in and responsibility for embedded L&N engage in continuous self-assessment of their embedding L&N practices. | How well do staff and teams who have a role in and responsibility for embedded L&N engage in continuous self-assessment of their embedding L&N practices? | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Self-assessment of embedded L&N informs the ongoing development of the organisation’s embedded L&N strategic and operational plans. | How well does self-assessment of embedded L&N across the organisation inform the ongoing development of the organisation’s embedded L&N strategic and operational plans? | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| ***Strengths of the organisation in regard to Self-Assessment, and evidence for these:***Click here to enter text. |
| ***Critical Actions to be taken in the organisation in regard to Self-Assessment:***Click here to enter text. |

**Name organisational unit (if applicable):** Click here to enter text.

**Date completed:** Click here to enter a date.