

Guidelines and Procedures

for the Provision of Alternative Arrangements

in Tests and Examinations to Students with Disability/Impairment

Alternative arrangements

- ensure inclusive assessment of learning outcomes limited to tests of 30 minutes and examinations
- enable students to demonstrate their knowledge and ability without changing the demands of the assessment
- alleviate substantial disadvantage without affecting the integrity of the assessment or fairness to all students
- provide one of many ways that students with disability/impairment have the same opportunity as their peers to achieve learning outcomes
- modify the test and examination conditions according to supports requested with documentation by the student

Provision of alternative arrangements

- policy and processes will vary between institutions, but it is expected that provision of alternative arrangements is robust, consistent and regularly reviewed
- every tertiary institution will establish a clear procedure for granting alternative arrangements that outlines steps which both students and staff take
- every tertiary institution will assess each student's application for alternative arrangements and supporting documentation to ensure the principles of equity and fairness are upheld

Alternative arrangements include:

- alternative formats for test paper/examination booklet
- alternative test/examination venue
- ergonomic furniture and equipment
- extra time
- flexible test/examination arrangements
- NZSL interpreter in test/examination
- personal assistant
- reader or writer
- reader/writer
- rest breaks
- use of computer
- use of voice recognition software

Guidelines and Procedures for the Provision of Alternative Arrangements in Tests and Examinations to Students with Disability/Impairment in Aotearoa New Zealand (ISBN: 978-0-473-36351-2)

Download the new national standard here!

www.ako.aotearoa.ac.nz/alternative-assessment-arrangements-guidelines



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