

Short guide 2: Setting up

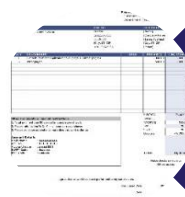
An environment that supports learners

What are you doing already?

Every time that you label a piece of machinery, print out an important equation or formula and stick it on the wall or display important terms and technical names in the workshop, you are creating an environment that supports embedding. You may find some other ideas in this short guide!

Relevance

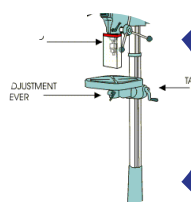
Consider how you show that literacy and numeracy is relevant to your programme and the workplace.



Show that literacy and numeracy is important by showing ways that they are used in the workplace.

Visibility

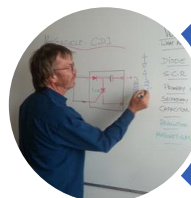
Think about the language that is important to your programme and make it visible.



Display technical terminology visually in the workshop through labels and diagrams.

Support

Try to include support in the learning environment to help when understanding breaks down.



Set up literacy and numeracy learning 'tools' in the workshop or classroom such as glossaries, wordlists and important formulas.

Show how

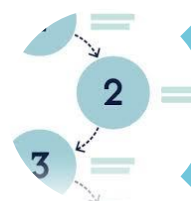
Use the learning space to show learners how through models and examples.



Showcase examples of student work that demonstrate the types of literacy and numeracy that learners need to produce.

Break it down

Make your life easier! Break down important processes and activities and make them visible.



Break down processes that learners need to complete and highlight the important language in those processes.